



Manor Church of England Infant School

PTFA

Minutes of PTFA Meeting

Monday 10th January at 9am

Held at Manor Church of England Infant School

Present Committee Officers: Tracie Burroughs – Chair (TB), Rachael Sones – Secretary (RS), Samantha Gough – Treasurer (SG)

Present PTFA Members: Rachel Sanger

Present Staff Members: Mrs Hale (MH)

1. Welcome to all. Lovely to see new faces joining us today. All agreed that it is the school's priority to keep children and staff safe as COVID is still very prevalent. Therefore, we will continue to minimise the number of parents on the school site throughout the Winter season. Where weather permits PTFA meetings will take place in the outdoor classroom.
2. Round up from last term. Some very successful fundraising despite COVID restrictions. The sponsored walk proved extremely successful with some amazing donations. All agreed that fundraising for Registered Charities (eg. Red Nose Day, Children in Need) will remain the responsibility of the School Council for now.
3. Non-uniform Day to take place on Friday 17th February (before Half Term) in return for a donation or re-gifting a gift for a future raffle. **RS to produce flyer for this.**
4. Sponsored Fun Run – all agreed it is good to get the children outdoors and exercising so a Fun Run is planned for Friday 4th March. Mrs Munns will plan the course that children will run. Forms to be issued before Half Term. **RS to produce flyer / form. PTFA to provide an ice pole / lolly reward to all children.**
5. Finances are looking much healthier this term following successful fundraising and we are currently on track for the Marwell trip. PayPal option is proving effective, however a few still selecting the business options where fees have to be paid. **TB to politely mention to individuals where possible to avoid this happening as it takes away a significant chunk of the money raised. TB to set up access for Jen and Lorna. TB to issue direct bank details as an alternative option for payment if PayPal is not working out.**
6. Mothering Sunday – Monday 7th March all children to participate in a creative session with one gift per child to be made. **TB will contact Debbie with regards to costs for running these sessions.**
7. Easter – Disco to be arranged by the School Council – Date TBC with Chantelle? Easter Bonnet competition to run on the same day. Families given 3 weeks' notice to allow sufficient time to make the bonnets.
8. Easter Trail – a fun trail to be run over the Easter holiday for families to do together around the local area. **PTFA to produce this form for children to take home on Friday 8th April.**

9. Marwell – finances on track for this currently. Cost is £1000 for tickets. £500 for coach which is provisionally booked for Wednesday 11th May. Timings agreed as 9.15am – 2.15pm. **Sarah to look into alternative coach costs. MH to issue a note to all families to find out whether there are any season ticket holders. Vikki to organise lunch boxes for this day.**
10. AOB: Question raised as to whether meetings can take place outside of school hours to allow working parents/carers to attend – **MH to think this over.** All discussed running some evening events for parents to become more involved. For example... Supporting mental health & well being with a pamper evening. Gardening club run on a weekend to enable Dads to become more involved. An ideal way to carry out maintenance on the Wild Garden!
11. Date of next meeting – all agreed the next meeting will be held on **Friday, 29th April** at 9am. Location TBC.
12. Thanks to all & meeting close